

Huntingdon Road Surgery

Infection Prevention & Control Meeting – 24/06/2026

Present:

Laura Pascual – IPC Lead, Nurse Manager

Ruth Beach – IPC Administrator

Sarah Curtis – HCA, IPC Team

Liesa Clarke – Admin

Apologies:

Dr David Hayton – IPC Lead, GP Partner

The minutes of the last meeting were agreed.

ACTION POINTS

Legionella/Water checks	<u>Action:</u> annual/quarterly/weekly checks <u>Action:</u> clean / lime scale taps <u>Action:</u> Girton – water checks and add to folder <u>Action:</u> Plumber (lagging)	Outstanding ACTION: RB LC to action – for LC to process in future
IPC Training	<u>Action:</u>	LP up to date
Clinical Audits and Buildings Inspection	<u>Action:</u> Building Inspection:	Building inspections Girton due Nov 2026 HRS due Dec 2026
Waste	Mittie bin collections are better than previous providers.	<u>Action:</u> Waste audit Girton and HRS overdue LP/RB/LC Action: SC/LP labels on bins Action: Bins in waiting room SC Action: RB/LC to scan Mittie collection docs
Healthcare Acquired Infections	<u>Action:</u>	New shared list started in shared drive IPC folder RB -Infection Control -Minutes

		-HAI 2025 No new HAI July 2026
New Clean Cleaners	Still not satisfactory but better	RB and NP Action: RB check update policy with company name Action: RB check NP permissions on doc as RB read only
IPC Report	Action: Annual report-Due July 2026 Action: Add IPC information to website	Action: RB/DMH report RB Add to website with minutes
Staff Vaccinations	Action: Up to date To be recorded in Teamnet	EB confirmed up to date
AOB	No current lead person allocated to ICB for infection prevention control	Action: - Laminate posters – SC/LP action to check - Labels on bins SC - LP – protected time for IPC “Spring Clean Week” RB to follow up - Pillows – wipe down to order - As per Helen W audit – baskets for nurse cupboards to store equipment and supplies to aid with easier cleaning of insides of cupboards

Next meeting:

Weds 30th Sept 2026 12:45-13:15

Weds 30th Dec 2026 12:45-13:15

Weds 31st Mar 2027 12:45-13:15

Weds 30th Jun 2027 12:45-13:15

Review Dates for Diary:

Annual Report	July 2026	RB to action DMH to review
All-Site Building Inspection	Girton due Nov 2026 HRS due Dec 2026	RB/LP/LC
Review of Needle Stick Policy	June 2027	LP completed 2026
Review of IPC Policy	July 2028	DMH
Review of Waste Management Policy	July 2028	LP
Waste Audit Anenta	Overdue	LP/RB/LC to action
Hand washing training review	(Closure afternoons)	LP – rolling action with staff

cc:

Neil Paterson – Business Manager

Sarah-Jane Jarrold – Operations Manager