

Huntingdon Road Surgery

Infection Prevention & Control Meeting – 30th January 2024

Present:

Dr David Hayton – IPC Lead, Laura Pascual Martinez- Nurse Manager, Ruth Beach – Office Manager IPC Administrator

The minutes of the last meeting were agreed.

ACTION POINTS

1. Legionella/Water checks

All scheduled checks – To action, monthly, quarterly and annual checks RB

Action: clean / limescale taps RB

Girton – water checks and add to folder

Action:

Annual Review DMH DMH

Risk Assessment DMH completed – to file.

Action: Plumber DMH

Action: Cleaner for shower DMH/RB

2. IPC Training

Training completed. Training for clinical staff for couches. 3 yearly review due with Helen Wickenden Infection Control Lead.

Handwashing audit LMP – No.

3. Clinical Audits and Buildings Inspection

Building Inspection: Action RB to arrange for July 2024. DMH to review and send out existing room templates. RB/DMH

Infections after Minor Surgery

Action: DMH repeat audit DMH

Waste

Waste audit completed March 2023.

Action: LMP wall hooks for sharps bins

LPM to assess each room needs. LPM

DMH to order. DMH

Action: LMP to order bigger yellow bin. LPM

5. Healthcare Acquired Infections

On GP weekly agenda. MC raised 1 case.

6. CleanSlate Cleaners

Pending change of cleaning company with NP/RB.

7. IPC Report

Action: DMH Annual report is due July 2024. RB to arrange after building inspection
RB/DMH

Add to website to make available to staff and public.

Action: DMH to show RB to add to website
DMH/RB

8 Staff Vaccinations

Up to date LP

Action: Measles – communication to all staff.
DMH

Action: Staff to collate own vaccination summary for HR. Give vaccinations as temporary patient or at own GP practice.

Action: What efforts are we doing to ensure staff vaccination? Audit needed
DMH

9 Ear Syringing

LMP Started. Cleaning as per manufacturers guidelines.

10 AOB

LPM Website/App for building audit; £40 per surgery from April 2024; Discount for PCN.

LPM Glove audit

LPM Sharps Bins – change in policy IPC.

LMP Curtains – only to change if dirty.

Action: Curtains LMP
LMP

LPM Shared equipment labelled and reviewed.

LPM / RB **Action:** signs for over bins
RB

MSRA in surgery – to mention outbreaks and review practice

Action: Add Measles as new item to agenda.
RB

Next meeting: TBC Tues 11th June 2024

February

May

September

December

Review Dates for Diary:

Annual Report	June 2024
All-Site Building Inspection	Summer 2024
Review of Needle Stick Policy	Due June 2024
Review of IPC Policy	April 2024
Review of Waste Management Policy	April 2024
Hand washing training review	2024

cc:

Neil Paterson – Business Manager

Sarah-Jane Jarrold – Operations Manager