

Huntingdon Road Surgery

Infection Prevention & Control Meeting – 04/11/2024

Present:

Dr David Hayton – IPC Lead

Laura Pascual Martinez- Nurse Manager,

Ruth Beach – Office Manager IPC Administrator

Janet Letting – IPC Administrator

Sarah Curtis – HCA IPC Team

Apologies:

The minutes of the last meeting were agreed.

ACTION POINTS

Legionella/Water checks	<p>Action: annual/quarterly/weekly checks</p> <p>Action: clean / lime scale taps</p> <p>Action: Girton – water checks and add to folder</p> <p>Action: Plumber (lagging)</p>	<p>RB and JL</p> <p>RB and NP for new cleaners</p> <p>JL</p> <p>DMH</p>
IPC Training	<p>Action: Hand washing up to date for all staff barr 2 people</p>	<p>LPM</p>
Clinical Audits and Buildings Inspection	<p>Action: Building Inspection: Overdue</p>	<p>RB and JL (see DMH for room templates)</p>
Infections after Minor Surgery	<p>Action: DMH repeat audit</p>	<p>DMH</p>
Waste	<p>Action: DMH requesting audit every 3 years. Anenta requiring annually. Action overdue finish HRS, start Girton</p> <p>Action: Sharps bin hooks confirmed working well</p> <p>Action: Bin waste tiger bags</p> <p>Action: Waste segregation training for staff. Helen</p>	<p>RB and JL</p> <p>LPM to order for all clinical rooms</p> <p>SC to store rolls of tiger bags</p> <p>RB, LPM and VP</p>

	Wickenham to update Laura in Jan 2025 Action: Posters	SC and JL
Healthcare Acquired Infections	Action: None notified	
Clean Slate Cleaners	Action: Pending change	RB and NP
IPC Report	Action: Annual report-overdue Action: Add IPC information to website	RB and JL
Staff Vaccinations	Action: Up to date To be recorded in Teamnet	DMH and Beth Brunton
AOB	Anenta audit – See waste above NP needs audit information for EA hub including IPC certificates EA room 4 waste not cleared Curtains – Yearly change unless soiled LPM new IPC lead – DMH stepping down Allocate staff time for IPC actions Black bins should be peddle bins	RB and JL RB RB to email EA SC to discuss with NP LPM and RB SC

Next meeting:

Tuesday 4th February

Tuesday 6th May

Tuesday 9th September

Tuesday 2nd December

Review Dates for Diary:

Annual Report	June 2024	JL
All-Site Building Inspection	Summer 2024	RB
Review of Needle Stick Policy	June 2026	LPM
Review of IPC Policy	April 2024	DMH
Review of Waste Management Policy	April 2024	LPM
Hand washing training review	October 2025	LPM

cc:

Neil Paterson – Business Manager

Sarah-Jane Jarrold – Operations Manager